

# NEW MEXICO PUBLIC ACCESS ONLINE CREDIT/DEBIT CARD PAYMENT

Payments of Fines and Fees owed to New Mexico Courts can be made online using a Visa, Mastercard, or Discover credit or debit card. Payments can be made using any public or private computer not located on the court's premises.

## A. ACCESS THE WEB PAGE

1. On a public or private computer, select a web browser (eg. Internet Explorer, Chrome, etc.)
  - a. Enter the url: <https://finesandfees.nmcourts.gov>
  - OR
  - b. From NM Courts webpage [www.nmcourts.gov](http://www.nmcourts.gov) Select link 'Pay Fines and/or Fees'

## B. SELECT THE COURT TYPE

Welcome to the New Mexico Courts Fines and Fees, hosted by LexisNexis VitalCheck Network Inc. website for securely making payments to the New Mexico Courts.

**Contact Information**  
If you have a question about a fine or fee, please contact the court directly, which is listed on the NM Court directory <https://www.nmcourts.gov/nm-courts/>. You may also contact the New Mexico Judicial Service Desk at [support@nmcourts.gov](mailto:support@nmcourts.gov) if you need assistance with the website.


**NOTICE:** If you have an active **warrant** or any other outstanding obligations with the Court, you must follow up with the court to resolve those issues. Your electronic payment will resolve only financial obligations. You must contact the court to verify compliance with any other court ordered conditions.



Information obtained from this Internet site does not constitute the official record of the New Mexico Judiciary.

**Instruction:** Select Court Type and then select Court Location to make a payment.

- Appellate Courts
- District Courts
- Metropolitan Court
- Magistrate Courts
- Search All Courts

**Information:** Additional courts will be added to the dropdown list in the near future. Please check back on March 1, 2022 or April 1, 2022 to see if your court is now accepting online payments.

 [Home](#) | [Payment Solutions](#) | [Contact Us](#) | [Terms and Conditions](#) | [Privacy Policy](#)

A dropdown window will appear. Select the court location. Click Continue.

**i Information:** Additional courts will be added to the dropdown list in the near future. Please check back on March 1, 2022 or April 1, 2022 to see if your court is now accepting online payments.

**C. PAYMENT OF CASE FINES AND FEES OR MISCELLANEOUS PAYMENTS**

1. Select Case Fines and Fees to make a payment on a case.
2. Select Miscellaneous Payment to make a payment not associated with a case (District Courts only).

**i Instruction:**  
Select Case Fines and Fees to make a payment on a case.  
Select Miscellaneous Payment to make a payment not associated with a case.

**D. CASE FINES AND FEES - ENTER CASE NUMBER**

**i Instruction:**  
Enter Case Number then click Continue.  
An example of a New Mexico court case number are as follows: S-1-SC-xxxxx for Supreme Court, A-1-CA-xxxxx for Appellate Court, D-424-CR-2010-xxxxx for District Court, T-4-TR-2010-xxxxxx for Metropolitan Court or M-34-CV-2010-xxxxx for Magistrate Court

**i INFO!** \* Indicates a required field

**Case Fines and Fees**

Case Number \*

**E. PARTY NAME**

1. Select the Party Name associated with the case. Example shown below.

Case Fines and Fees	
Case Number	D-XXX-CR-2021-00001
Case Style	State of New Mexico v. JOHN DOE
Party Name(s)*	<input checked="" type="radio"/> JOHN DOE



2. Enter the amount of the payment you will be making.

Case Fines and Fees	
Case Number	D-XXX-CR-2021-00001
Case Style	State of New Mexico v. JOHN DOE
Party Name(s)	JOHN DOE
Amount Owed	\$80.00
Payment Amount*	<input type="text"/>

3. To add a new fee or payment to your cart, select Add New Fee/Payment or select Continue to checkout.

Product Details				
Product	Reference Field		Amount	Action
Case Fines and Fees	Case Number	D-XXX-CR-2021-00001	80.00	
	Party Name(s)	JOHN DOE		

#### 4. Enter your Billing Address and Payment Information.

Payment Amount		\$80.00	
<b>Instruction</b> Select Address Type, enter Billing Address and Payment Type information then select Continue.			
<b>INFO!</b> A non-refundable Service Fee in the amount of 2.40% will be charged per payment.			
<b>Billing Address</b>		<b>Payment Information</b>	
<b>Address Type</b>		<b>Payment Type</b>	
<input checked="" type="radio"/> Domestic (US and Puerto Rico) <input type="radio"/> Military (APO/FPO) <input type="radio"/> International (including Canada, Mexico)		<input checked="" type="radio"/> Card	
<b>Billing First Name*</b>	<input type="text"/>	<b>Card Number*</b>	<input type="text"/>
<b>Billing Last Name*</b>	<input type="text"/>	<b>Expiration Month*</b>	<input type="text"/>
<b>Billing Zip Code*</b>	<input type="text"/>	<b>Expiration Year*</b>	<input type="text"/>
<b>Billing Address Line1*</b>	<input type="text"/>	<b>Security Code*</b>	<input type="text"/>
<b>Billing Address Line2</b>	<input type="text"/>	We've provided this sample credit card to assist you in finding the security code.	
<b>Billing City*</b>	<input type="text"/>	<b>MasterCard, Visa, Discover</b>	
<b>Billing State*</b>	<input type="text" value="AL"/>		
<b>E-mail*</b>	<input type="text"/>	3-digit security code	
<b>Confirm E-mail*</b>	<input type="text"/>	<input type="checkbox"/> I'm not a robot	
<b>Phone Number*</b>	<input type="text" value="(999) 999-9999"/>		
<input type="button" value="Previous Page"/>		<input type="button" value="Continue"/>	

**F. MISCELLANEOUS PAYMENTS - ENTER FEE TYPE(S)**

- 1. This option is available for paying miscellaneous payments in participating District Courts only.** You are required to contact the court first to be able to correctly complete the payment information below.

**i Instruction:**

Select Fee Type, enter Payor information, Payment Amount (if required) and Quantity (if required) then select Continue. Please contact the court prior to making a miscellaneous payment.

**i INFO!** \* Indicates a required field

Miscellaneous Payment	
Fee Type *	<input type="text"/>
Payor First Name *	<input type="text"/>
Payor Last Name *	<input type="text"/>
Payor Phone Number *	<input type="text"/>
Payor Email Address	<input type="text"/>
Memo *	<input type="text"/>

Please type a description of what is being purchased. The following special characters are not allowed & , > , and <



Example:

Miscellaneous Payment	
Fee Type	Photocopies
Payor First Name	John
Payor Last Name	Doe
Payor Phone Number	555-555-5555
Payor Email Address	john.doe@email.com
Memo	Copies of Judgment and Sentence in case # D-XXX-CR-2021-00001
Quantity	6
Payment Amount	\$2.10

- To add a new fee or payment to your cart, select Add New Fee/Payment or select Continue to checkout.

Product Details			
Product	Reference Field	Amount	Action
Miscellaneous Payment	Fee DESC Photocopies	2.10	
<b>Count</b>			<b>1</b>
<b>Agency sub-total</b>			<b>\$2.10</b>

- Enter your Billing Address and Payment Information.

Payment Amount	\$2.10
<p><b>Instruction</b> Select Address Type, enter Billing Address and Payment Type information then select Continue.</p> <p><b>INFO!</b> A non-refundable Service Fee in the amount of 2.40% will be charged per payment.</p>	
<p><b>Billing Address</b></p> <p><b>Address Type</b></p> <p> <input checked="" type="radio"/> Domestic (US and Puerto Rico)             <input type="radio"/> Military (APO/FPO)             <input type="radio"/> International (including Canada, Mexico)         </p> <p>Billing First Name* <input type="text"/></p> <p>Billing Last Name* <input type="text"/></p> <p>Billing Zip Code* <input type="text"/></p> <p>Billing Address Line1* <input type="text"/></p> <p>Billing Address Line2 <input type="text"/></p> <p>Billing City* <input type="text"/></p> <p>Billing State* <input type="text" value="AL"/></p> <p>E-mail* <input type="text"/></p> <p>Confirm E-mail* <input type="text"/></p> <p>Phone Number* <input type="text" value="(999) 999-9999"/></p>	<p><b>Payment Information</b></p> <p><b>Payment Type</b></p> <p><input checked="" type="radio"/> Card</p> <p>Card Number* <input type="text"/></p> <p>Expiration Month* <input type="text"/></p> <p>Expiration Year* <input type="text"/></p> <p>Security Code* <input type="text"/></p> <p>We've provided this sample credit card to assist you in finding the security code.</p> <div style="text-align: center;">  <p>3-digit security code</p> </div> <p><input type="checkbox"/> I'm not a robot </p>
<a href="#">Previous Page</a>	<a href="#">Continue</a>

## G. CONFIRM BILLING AND PAYMENT INFORMATION

1. Click on Acknowledgment (2/4% non-refundable service fee).
2. Click on Pay Now.



The screenshot shows a web form titled "Payment Authorization". It displays the "Total Amount" as "\$25.60". Below this, there is an "Acknowledgment" section with a checkbox. The text next to the checkbox reads: "By checking this box, I am authorizing the Payment Amount plus the 2.40% Service Fee." At the bottom of the form is a button labeled "Pay Now".

## H. PAYMENT CONFIRMATION

1. An Online Payment Receipt will be generated and emailed to the payor if an email address is provided. It is important that you print this out for your records.